

# AGENDA

**Meeting:** CORSHAM AREA BOARD  
**Place:** Lacock Village Hall, East Street, Lacock, SN15 2LF  
**Date:** Wednesday 18 May 2016  
**Time:** 7.00 pm

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Including the Parishes of Box, Corsham, Colerne and Lacock

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**The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.**

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

**Networking opportunities will be available from 6:30pm.**

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Please direct any enquiries on this Agenda to Natalie Heritage (Democratic Services Officer) on 01225 718062 [natalie.heritage@wiltshire.gov.uk](mailto:natalie.heritage@wiltshire.gov.uk)

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## Wiltshire Councillors

Alan MacRae (Chairman) – Corsham Pickwick

Sheila Parker – Box & Colerne

Dick Tonge – Corsham Without & Box Hill

Philip Whalley (Vice Chairman)– Corsham Town

## **RECORDING AND BROADCASTING NOTIFICATION**

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	<b>Items to be considered</b>	<b>Time</b>
1	<p><b>Election of the Chairman</b></p> <p>To elect a Chairman for the forthcoming year 2016/17.</p>	<b>7:00pm</b>
2	<p><b>Election of the Vice-Chairman</b></p> <p>To elect a Vice-Chairman for the forthcoming year 2016/17.</p>	
3	<p><b>Welcome</b></p> <p>To welcome those present to the meeting.</p>	<b>7:05pm</b>
4	<p><b>Apologies for Absence</b></p> <p>To receive any apologies for absence.</p>	
5	<p><b>Minutes (Pages 1 - 10)</b></p> <p>To approve and sign as a correct record the minutes of the meeting held on <b>17 March 2016</b>.</p>	
6	<p><b>Appointments to Outside Bodies (Pages 11 - 28)</b></p> <p>To appoint Area Board members to outside bodies and to reconstitute working groups.</p>	<b>7:10pm</b>
7	<p><b>Declarations of Interest</b></p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
8	<p><b>Chairman's Announcements (Pages 29 - 38)</b></p> <p>To receive the following chairman's announcements:</p> <ul style="list-style-type: none"> <li>• Your Care, Your Support</li> <li>• Wiltshire Carers Strategy</li> <li>• Adult Care Charging Policy Consultation</li> <li>• 'Meet the Funder' Event</li> <li>• 'Our Community Matters' website</li> </ul>	<b>7:15pm</b>
9	<p><b>Corsham Railway Station</b></p> <p>Pete Pearson will be in attendance to update on the progress of the Corsham Railway Station.</p>	<b>7:20pm</b>
10	<p><b>Lacock Unlocked</b></p> <p>Terry Bracher will be in attendance to present a final report on the project.</p>	<b>7:30pm</b>
11	<p><b>Lacock Parish Council</b></p>	<b>7:40pm</b>

Ron George, Lacock Parish Council, will be in attendance to provide an update on Lacock Parish Council.

12 **Partner Updates (Pages 39 - 48)** **7:50pm**

To receive any updates from the following partners:

- (a) Wiltshire Police
- (b) Wiltshire Fire and Rescue Service
- (c) Health Services
- (d) Town and Parish Council Nominated Representatives
- (e) Corsham Community Area Network (CCAN)
- (f) Chamber of Commerce
- (g) Schools
- (h) Health and Wellbeing Group

13 **Tesco Bags of Help Programme (Pages 49 - 50)** **8:05pm**

Caroline McKenna will be in attendance to present on the 'Tesco Bags of Help Programme' and will detail how eligible interested parties can apply for funding.

14 **Local Youth Network Management Group (LYNMG) (Pages 51 - 52)** **8:15pm**

To receive an update from Emma Drage, Community Youth Officer.

15 **Community Area Grants (Pages 53 - 56)** **8:20pm**

Richard Rogers, Community Engagement Manager, will present on some of the successes of the year and where the focus will be upon for the coming year for the Corsham community area.

To consider the following applications:

- Corsham Village Hall: £2790, to help improve access to the Hall
- Corsham Youth Zone: £1000, to help provide equipment for the Friday youth group
- Colerne Boules Club: £2814.23, for their Colerne Boule Petanque Project
- Leafy Playing Fields: £769, for youth goal posts for the under 11 team

16 **Community Area Transport Group (CATG) (Pages 57 - 64)** **8:35pm**

To consider the minutes of the meeting held on 14 April 2016.

**To consider the following recommendations:**

The CATG recommend that the Corsham Area Board:

1. Agree to fund 75% of the cost of an assessment (@£1,600) regarding pedestrians crossing Hither Way, Lacock (Issue No: 4364) if the Parish Council agree to fund the remaining 25%.
2. Accept the recommendation that a local contribution of 25% be requested towards all future assessment costs undertaken.
3. Accept the list of priority schemes for the Corsham Community Area, as presented by highways. (*The list of priority schemes for Corsham can be accessed under item 14 of the previous meeting's [agenda](#)*).

17 **Future Meeting Dates and Forward Work Programme**

8:45pm

To confirm that the next meeting will be held on 20 July 2016 at Selwyn Hall, Valens Terrace, Box, SN13 8NT

18 **Urgent items**

Any items of business which the Chairman agrees to consider as a matter of urgency.



# MINUTES

**Meeting:** CORSHAM AREA BOARD  
**Place:** Springfield Community Campus, Beechfield Rd, Corsham SN13 9DN  
**Date:** 17 March 2016  
**Start Time:** 7:00pm  
**Finish Time:** 9:00pm

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Please direct any enquiries on these minutes to:

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Alan MacRae (Chairman), Cllr Sheila Parker, Cllr Dick Tonge and  
Cllr Philip Whalley (Vice Chairman)

### **Wiltshire Council Officers**

Richard Rogers (Community Engagement Manager), Emma Drage (Community Youth Officer), Natalie Heritage (Democratic Services Officer), Tim Martienssen (Head of Economic Development) and Janet O'Brien (Head of Housing – Strategy and Assets)

### **Town and Parish Councillors**

Corsham Town Council – Cllr Steve Abbott and Cllr Dave Martin  
Box Parish Council – Cllr Mike Kurd  
Colerne Parish Council – Cllr Tom Hall  
Lacock Parish Council

### **Partners**

Police – Sgt. Ronnie Lungu  
Fire – Mark Unwin  
NHS Wiltshire – Simon Burrell and Kerri Harmer  
Corsham Institute – Martin Head and Claire Alexander

**Members of Public in Attendance: 31**

**Total in attendance: 51**





<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed those present to the meeting.</p>
2	<p><u>Apologies for Absence</u></p> <p>There were no apologies for absence received.</p>
3	<p><u>Minutes</u></p> <p>The minutes of the meeting held on 21 January 2016 were presented.</p> <p><b>Resolved:</b></p> <p><b>To approve and sign as a correct record the minutes of the meeting held on 21 January 2016.</b></p>
4	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
5	<p><u>Chairman's Announcements</u></p> <p>The Chairman drew attention to the announcement on Health and Wellbeing contained in the pack.</p>
6	<p><u>Partner Updates</u></p> <p>The Chairman drew attention to the written updates contained in the pack.</p> <p>A verbal update on Fire and Rescue was provided by Mark Unwin from Corsham Fire Station. Mr Unwin informed those present that the merge between Wiltshire and Dorset Fire Services was steadily moving ahead and would be live from 1 April 2016. Mr Unwin noted that he was confident that the Fire Service could still supply a good service to the people of both Wiltshire and Dorset. Cllr Tonge commented that it was important that the services worked together, in order to help save on costs.</p> <p>Simon Burrell from NHS CCG detailed that there was a new provider of community care in place for Corsham. He also drew attention to the fact that how the health service was to deal with the more urgent side of care was being discussed and encouraged those present to use the Area Board as one arena in which such discussions could take place.</p> <p>Anne Keat from Healthwatch Wiltshire updated that youngsters were being trained, in order to help be involved in the healthcare process.</p>

Mike Kern, Box Parish Council, provided a verbal update on the 231 bus service. Cllr Macrae added that the previous operator of the bus service had chosen to discontinue the provision, however, the cabinet member, Cllr Whitehead, had agreed to increase the number of buses provided on the x31 route; in order to ensure that those who relied on the service, would still be able to access a suitable bus route. It was noted that there would be 1 bus through Corsham every half an hour and that the new service provider, Faresaver, had invested in double decker buses to accommodate for increased passengers during rush hours. The members highlighted that they had been working to ensure that bus services would be protected for Corsham.

Cllr Tom Hall, Colerne Parish Council, informed the meeting of the death of Cllr John Bull and commemorated Cllr Bull's sterling service to the community, as well as his adventurous attributes; such as his climb of Mount Everest at the age of 75. Cllrs Tonge and Macrae also paid their respects to Cllr Bull.

A representative from Lacock Parish Council updated that 12 months after the clearing of the flooding had been completed; a flood plan was now in place. He also noted that there had been 2 fatalities on the A350 and that he would be writing to Wiltshire Council in this respect. Attention was also drawn to the fact that the Netflix production of 'Young Shakespeare' was being filmed in the area.

Sue Stockley, Corsham Chamber of Commerce, informed those present that the event 'Corsham means Business' had attracted over 300 visitors.

David Martin, Corsham Town Council, drew attention to the update provided in the pack.

Larry St Croix, Winston Churchill Memorial Trust, provided a verbal update on the Winston Churchill Memorial Trust Fellowships. Mr St Croix relayed that that Trust sponsored individuals to partake in expeditions and encouraged those present to apply. It was noted that an expedition of the sort that the Trust sponsored, would enable one to develop personally and professionally and, in turn, could benefit the community as a whole.

Richard Rogers, Community Engagement Manager, and Cllr Parker proposed that an Older Person's Group be established for the Corsham area. Mr Rogers commented that there was a desire to coordinate and add value to services and that Wiltshire Council had asked for a local health and wellbeing board to be established; in order to help facilitate the coordination of health services for older people.

Mr Rogers outlined that in order to achieve such objectives, an Older Person's Carer role would need to be established; the Carer would need to provide 1 day per week's service for a full 12 months. Mr Rogers also added that, in order to help ensure that such a model would be sustainable; an Older Person's Carer's Champion was desired to be appointed too. It was detailed that such a role

would be to help explore the views of older people and to liaise with the Area Board, to help advise where any funding should be allocated. Cllr Parker commented that the 2 roles were designed to be able to compliment and not replace current work and that, should her member-led initiative be approved, it would help to ensure that these 2 roles could be sufficiently created.

It was further detailed that there was a desire to support dementia awareness; such as by introducing 'safe places' within the town. Those present were informed that the 'Good Neighbour Scheme' was coming to an end and Rachel Sellens was thanked for her excellent service.

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#### Previous Area Board Grant Applicants

Abbey Rakes, from the Golden Oldies Charity, was in attendance to provide an update on the charity and the work that had been undertaken by the Golden Oldies. Ms Rakes outlined that a monthly session for the 'Golden Oldies' was held at the Pound Arts Centre in Corsham and that these sessions included songs from the 60s, 70s and 80s. Ms Rakes explained that with the Area Board's grant money the group had been able to buy new equipment, such as a new docking station and an ipod and that these purchases had helped to enhance the group's sessions.

Ms Rakes highlighted that the group was intended for isolated members of the community and the Area Board was thanked for their financial contribution to the group. Richard Rogers was applauded for his effective advertising of the group to the Corsham Community Area and it was noted that both the contributions from the Area Board and Mr Rogers, had helped to ensure that the lives of those living in the Corsham community area could be enriched.

The Corsham Twirlers were in also attendance and provided a short performance for the meeting; the group showcased a short piece from their carnival routine and performed their special 'warm-down' routine to those present.

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#### Update on Mansion House, Corsham Institute

Tim Martienssen, Head of Economic Development, was in attendance to provide an update on Mansion House. Mr Martienssen noted his support of the 'Corsham means Business' event and congratulated the Corsham Chamber of Commerce on the event's success.

Mr Martienssen outlined that the Mansion House was a grade II listed building and therefore, one had to take extra care over how the building was to be developed; indeed partners, such as English Heritage, had to be in agreement with the development plans of the building itself. The meeting was informed that the public would be involved in any future consultation processes.

It was highlighted that the Corsham Institute had been working very

cooperatively with Wiltshire Council in the development of the premises and that the working relationship had been profitable. Mr Martienssen detailed that there would be no canteen within the Mansion House, as there was a desire for the existing catering facilities within the town to be complemented and not replaced.

The Project Management Team were noted as having ensured that the building would be able to serve its purpose; for example, the team had been working to ensure that Mansion House's new design would fit with the surrounding area and therefore, maximise the building's chance of acquiring planning permission.

It was explained that budget testing had been completed and that officers were confident that the project could be delivered on the £2.5 million budget offered. It was outlined that, provisionally, construction would be due to commence in December 2016 and it would terminate in July 2017.

Mr Martienssen confirmed that there would be a small amount of car parking to the front of the building and encouraged those present to use more sustainable forms of transport, wherever possible.

It was noted that, because of the digital connectivity hub that Corsham rested upon, such a pronounced digital service was able to be provided through the project and the project was deemed to be relatively straightforward, because it mainly consisted of refurbishment. Cllr Tonge provided his support for the project and assured that, as the Council had worked on similar projects elsewhere, he was confident that Digital Corsham would be a success.

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#### Update on Digital Corsham

Claire Alexander, chief operating officer from the Corsham Institute, was in attendance to provide an update on Digital Corsham. Ms Alexander presented a video which explained that Corsham is one of the biggest data centres in the UK and thus, it was important to take advantage of the advanced network that Corsham rested upon.

Ms Alexander explained that the community was in favour of utilising skills to create a successful digital community for Corsham; both on a personal and business level. It was highlighted that increased engagement with the community had been seen; especially during election time and that this was due to the introduction of Corsham TV.

It was outlined that Digital Corsham was helping to create increased employment and a skilled workforce in the area and that university modules, such as community journalism, were being developed in collaboration with Bath Spa University. The meeting was informed that Digital Corsham was designed to support all areas of the community and to increase digital activity in Corsham; special attention was given to 'Kik Radio', who live streamed the Corsham Area Board meetings.

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#### Big Energy Saving Network (BESN) and Community First

11	<p>Mary Hardwidge, from the Big Energy Saving Network, was unwell and therefore, unable to attend the meeting and present on the simplicity of switching energy supplier.</p> <p><u>Housing - Meeting Local Need</u></p> <p>Janet O'Brien, Head of Housing – Strategy and Assets, was in attendance to provide a presentation on the demand for affordable housing in the Corsham community area. Ms O'Brien highlighted how work could be undertaken with the Area Board, to ensure that the delivery of new housing would meet the local need and provided some statistics on the housing profile for Corsham, in comparison to the average for Wiltshire as a whole.</p> <p>Ms O'Brien outlined that central government wanted to increase the supply of housing within the UK and were attempting to encourage individuals to purchase their own home and live independently. For example, housing was being adapted to fit the needs of certain individuals and care support services were being created; in order to ensure that independent living could be achieved for as many as possible within the community. She also explained that it was important for Wiltshire to be aware of how to respond to such a national policy directive.</p> <p>It was noted that social housing was being targeted at the most vulnerable within the community and that, within 2 to 5 years, the needs of individuals within social housing were being re-assessed; with those whose needs had decreased being encouraged to move into private accommodation. Ms O'Brien stated that need was being assessed from a range of sources, such as from some of the following; the Core Strategy, Town and Parish Surveys, occupation and overcrowding data and demographic trends. Ms O'Brien drew attention to the fact that the housing register was purely a snapshot in time and therefore, could not be solely used as an accurate projection of the future.</p> <p>In terms of the Corsham area, Ms O'Brien detailed that Corsham was the 9<sup>th</sup> most expensive community area within Wiltshire and that smaller properties were most in demand in the area, however, unfortunately these properties were in short supply. Parishes were advised that Corsham was in need of affordable housing and that Parishes could complete a rural needs survey; this survey could help to lead to a greater collaboration between housing and the Parish itself.</p> <p>Those present were informed of how housing was commissioning research across all community areas; in order to develop a new housing strategy, which would invite consultation in the next few months.</p> <p>Cllr Whalley raised the point that the aspiration of the Core Strategy for Corsham was that 30% of housing should be affordable and, yet, only 7-8% of new housing in Corsham was affordable. Ms O'Brien confirmed that there was an issue of viability and that planning legislation documented that a planning</p>
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12	<p>application could not be refused solely on the grounds that it did not provide for the 30% of affordable housing. However, she highlighted that, since the Wiltshire Core Strategy had been established, there had been greater success at ensuring that appropriate affordable housing was delivered.</p> <p><u>Local Youth Network Management Group (LYNMG)</u></p> <p>Emma Drage, Community Youth Officer, was in attendance to provide an update on the Local Youth Network (LYN) and to introduce the application from Colerne Village Community for £4750 for their project, 'Positive Activities for Young People'. It was noted that there was a desire for the group to raise further funding through fundraising events and work with The Prince's Trust and English Heritage.</p> <p>Those present were informed that the process to procure 'Relate Mind' had been hugely successful. It was formally noted that the expenditure to procure 'Relate Mind' was £1150.</p> <p>Having been put to the meeting, it was</p> <p><b>Resolved:</b></p> <ul style="list-style-type: none"> <li><b>i. To award £4750 to Colerne Village Community for their project 'Positive Activities for Young People'</b></li> <li><b>ii. To formally note the expenditure of £1150 to procure 'Relate Mind'</b></li> </ul>
13	<p><u>Community Area Grants</u></p> <p>Richard Rogers, Community Engagement Manager, was in attendance to introduce the 4 Community Area Grant applications; he noted that all 4 applications met the grant criteria.</p> <p>Ron George, a representative from Lacock Cricket Club, introduced the group's application for £3000 to improve the club's facilities. Mr George explained that the club only had 1 shower and that they were seeking to improve upon this. He noted that the total cost of refurbishment was £9000 and that £5000 had been secured for the refurbishment from The Whitehall Trust, with a further £100 from Wiltshire Cricket. The Club were optimistic that, should their grant be approved, the improvement to facilities could be completed in time for the next cricket season.</p> <p>Mr Rogers highlighted that there had been an error on the Area Board grant application system's database and that the application listed on the agenda as from 'The Brunel Shed', had correctly been submitted by 'Box Village Hall'. The meeting was informed that there had been no change to the grant application itself, or the original sum of money requested and therefore, the application could be considered by the members as usual.</p> <p>A representative from Box Village Hall explained that the Village Hall had very high running costs and that there was a need to access the Hall's upstairs</p>

rooms, in order to ensure that all parts of the Hall were to be used effectively. As a result, a stair-lift was needed to access the upstairs' rooms and the installation of this lift would cost approximately £17,000. The representative commented that, should the grant application be approved, the Village Hall would generate the rest of the funding required through fundraising events and the Hall's reserves.

Mr Rogers introduced the application from Corsham Town Football Club and detailed that the Club wished to improve the quality of their football pitches. Wiltshire Council and the Football Association had granted Wiltshire football clubs some funding, in order to help improve the County's football pitches. Mr Rogers highlighted that, should the grant application be approved, there would be a huge improvement in the Club's sports facilities, with minimal investment from the Club themselves.

Representatives from Springfield Art Group introduced their grant application and explained that there were a range of older people within the Corsham area who could feel isolated and therefore, the Art Group was an attempt to positively counteract isolation. Cllr Parker noted her approval for the scheme and Cllr Macrae requested that some of the Group's work be displayed in the Springfield Campus.

Cllr Parker then introduced her member-led initiative to support older people within the community and reiterated the need for such a support, as Richard Rogers had detailed earlier on in the meeting.

Cllr Macrae then introduced his member-led initiative to support activities related to 'Legacy' events in the Corsham community area and highlighted that such activities would help to further engage the community.

Having been put to the meeting, it was

**Resolved:**

- i. To award £3000 to Lacock Cricket Club for the improvement of the Club's facilities**
- ii. To award £4000 to Box Village Hall, to help with the installation of a stair-lift**
- iii. To award £700 to Corsham Town Football Club, to help with the improvement of the quality of the Club's football pitches**
- iv. To award £1000 to Springfield Art Group for the purchase of art materials for the Group**
- v. To award £4000 to Cllr Parker's member-led initiative to support older people within the community**
- vi. To award £3000 to Cllr Macrae's member-led initiative to support activities related to 'Legacy' events within the Corsham community area**

15	<p>The Chairman drew attention to the report contained in the pack.</p> <p>Having been put to the meeting, it was</p> <p><b>Resolved:</b>  <b>That the Local Highways Investment Fund 2014-2020 be delegated to the Community Area Transport Group (CATG) for consideration</b></p> <p><u>Community Area Transport Group (CATG)</u></p> <p>It was noted that the CATG had not met between the last Area Board and therefore, there was no update to be provided at the meeting. Cllr Whalley commented that the next CATG meeting would be held in early April and that there would thus be a report for the next Area Board.</p>
16	<p><u>Future Meeting Dates and Forward Work Plan</u></p> <p>The next meeting was confirmed as 18 May 2016 at Lacock Village Hall.</p>
17	<p><u>Urgent items</u></p> <p>There were no urgent items.</p>



**CORSHAM AREA BOARD  
18 MAY 2016**

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**Appointments to Outside Bodies and Constitution of and Appointments to Working Groups 2016/17**

**1. Purpose of the Report**

- 1.1. To appoint representatives to Outside Bodies, and to reconstitute and appoint to Working Groups for the year 2016/17.

**2. Background**

- 2.1. The Area Board is invited to appoint Councillor representatives to the Outside Bodies listed at **Appendix A**. These appointments will continue for the duration of Councillors' terms of office, unless the Board determines otherwise.
- 2.2. Similarly, the Area Board is invited to reconstitute the Working Groups set out in **Appendix B**, with the Terms of Reference set out at **Appendix C**, and to make appointments to these groups. These appointments are for 2016/17.

**3. Main Considerations**

- 3.1. In 2010 all Area Boards appointed Community Area Transport Groups (CATGs), which operated as informal working groups making recommendations to the Area Board for approval. Terms of Reference are set out in Appendix C. It should be noted that the establishment of the CATGs, along with the delegation of the relevant budget of Area Boards, was a delegation of authority from the Cabinet Member for Highways, and so the Terms of Reference for these cannot be amended.
- 3.2. In 2014 all Area Boards appointed Local Youth Network (LYN) Management Groups to coordinate wider LYNs, sub-groups of the Area Boards, to facilitate positive activities for young people in the community area. Terms of Reference are set out in Appendix C and may be reviewed by the Leader on an annual basis.
- 3.3. Some Area Boards also established Shadow Community Operations Boards to discuss and facilitate the development of Campus proposals. Similarly these groups were established as part of the Council's corporate programme for Campuses and so the Terms of Reference cannot be amended.
- 3.4. Some Area Boards have established other working groups to consider and address local issues. Where these have Terms of Reference, this is for the Area Board to determine and amend where required.

#### **4. Financial and Resource Implications**

4.1. None.

#### **5. Legal Implications**

5.1. Some appointments carry responsibilities and duties, for example, those which involve becoming a trustee. Councillors are advised to seek advice on individual appointments if required.

5.2. Protocol 3 of the Council's Constitution sets out Guidance to Members on Outside Bodies.

#### **6. Environmental Impact of the Proposals**

6.1 None.

#### **7. Equality and Diversity Implications**

7.1 None.

#### **8. Delegation**

8.1 Under Wiltshire Council's constitution (Part 4, paragraph 5), appointments to Outside Bodies will be made by the Leader of the Council, Cabinet, Area Boards or a meeting of group leaders, as appropriate. By convention, appointments to Outside Bodies which operate within the boundary of a community area are made by the relevant Area Board.

8.2 The appointment of Councillors and other representatives to working groups operating under the Area Board is a matter for the Area Board to determine.

#### **9. Recommendation**

9.1 The Area Board is requested to:

- a. Appoint Councillor representatives to Outside Bodies as set out at Appendix A;
- b. Agree to reconstitute and appoint to the Working Group(s) as set out in Appendix B; and
- c. Note the Terms of Reference for the Working Group(s), as set out in Appendix C.

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**Appendices:**

Appendix A – list of appointments to Outside Bodies

Appendix B – list of appointments to Working Group(s)

Appendix C – Terms of Reference for Working Group(s)

**Unpublished background documents relied upon in the preparation of this report**

None.



**Wiltshire Council Outside Bodies**

Outside Body Title (A to Z)	Appointed By	Why Rep Needed	Organisation Aims	Meeting Schedule	Voting Rights	Reps Needed	Representative (s)
Corsham Pound Arts Centre Trust	Area Board - Corsham	It enables the trusts board to gain a greater understanding of the council's priorities and how the organisation can work to meet some of those priorities.	The Pound Arts Trust is a charity which focuses on the promotion of education by means of artistic productions and activities for the benefit of the public by means of concerts, recitals, exhibitions, festivals (especially Corsham Festival), dramatic production, rural touring, film and other artistic media.	Bi-monthly on Monday evening at The Pound Arts Centre, Corsham	No	Provisionally 2 as no further detail available	Cllr Philip Whalley

Corsham Local Youth Network (LYN)	Area Board - Corsham	So young people can present ideas to councillors and council	Youth issues and democracy	4 meetings per year	Yes	Up to 2	Cllr Alan Macrae Cllr Sheila Parker
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# **Appointments to Working Groups**

## **Corsham Area Board**

### **Community Area Transport Group:**

- Cllr Alan Macrae
- Cllr Sheila Parker
- Cllr Dick Tonge
- Cllr Philip Whalley)
- Representatives from Corsham Town Council
- Representatives from Box Parish Council
- Representative from Colerne Parish Council
- Representative from Lacock Parish Council

### **Local Youth Network Management Group:**

- Naomi Silverton - Pound Arts
- Josh Towers - Young Person
- Miranda Morgan - Corsham Town Council
- Marcus Chapman- The Corsham School
- Joy Wingrave - Young Person
- Chloe Lintern - Young Person
  - Shelia Parker - Area Board
  - Katherine Mills – Go Active
  - Alan Macrae – area board
  - Richard Rogers – CEM

### **Health and Wellbeing Group:**

- Cllr Sheila Parker
- Champion for Older People
- Carer for Older People

*N.B Membership will increase, as the group develops*





## **COMMUNITY AREA TRANSPORT GROUP (CATG)**

### **TERMS OF REFERENCE**

#### **Membership of the CATG**

The CATG will normally be made up of not more than 10 members from the following groups:

- Members of the Area Board
- Town and Parish Council representatives
- Community representatives

Representatives should act as a conduit between their organisations and the CATG by putting forward the views of the body they represent and providing feedback to its members regarding the work of the CATG. The group members will also need to be mindful of the needs of the community area as a whole when making their recommendations, as not all councils and groups can be represented on the CATG.

Recommendations to the Area Board will usually be reached by consensus but if necessary these can be agreed by a show of hands by those representatives present at the meeting.

The group will normally be chaired by a Wiltshire Councillor. Membership of the CATG will cease when a member ceases to hold the stated office as when first appointed.

The CATG may invite representatives from local organisations to its meetings to give technical advice or to share pertinent local knowledge on projects in the area.

#### **Appointment of CATG Members**

Appointment of members to the CATG will normally be agreed at a full meeting of the Area Board. Membership may be varied, with the agreement of the Area Board Chairman, subject to approval at the next full Area Board meeting.

Where required for flexibility, the Area Board may appoint an unnamed representative of an organisation to the CATG (e.g. Town/Parish Council or Community Area Partnership) to ensure that the organisation is always represented at meetings. However it is preferred that the same representative attends if possible to ensure consistency of membership.

#### **Media Relations**

Members of the CATG must not issue press statements on behalf of the Area Board.

Any press statements about the work of the CATG should be agreed between the Chairman of the CATG and the Chairman of the Area Board.

### **Meetings**

It is recommended that the CATG meet at least four times a year. Meetings are intended to be limited to the Membership set out above, and is open to other members of the Area Board who wish to attend. It can be open to public if the Area Board wishes. It should be noted that CATG is an advisory body, it does not exercise delegated decision making powers.

### **Officer Support**

Meetings will be attended by relevant officers from Wiltshire Council including a senior transport planner, a senior traffic engineer and a local highway maintenance engineer as necessary. Additional support will be provided outside of the meeting by the Corporate Office Business Support unit, as per Area Boards.

### **Terms of Reference**

The CATG has no formal decision making authority on operational matters or budget expenditure but acts as an informal discussion forum making recommendations to the Area Board. Recommendations must be agreed at a full CATG meeting before being brought to the next Area Board for approval.

The CATG's terms of reference are set out at Appendix A:

**Terms of Reference**

1. Small scale transport schemes – discretionary funding

To make recommendations to the Area Board to determine priorities and levels of expenditure required for small scale transport schemes in the community area. A discretionary highways budget has been allocated to the board by the Cabinet Member for Highways and Transport. The funding allocation is for capital funding and can only be used to provide new and improved highway infrastructure. It is suitable for schemes that improve safety, increase accessibility and sustainability by promoting walking, cycling and public transport and improve traffic management. It cannot be used to fund revenue functions such as maintenance schemes or the provision of passenger transport services. Schemes considered by the CATG should have first been raised through the community issues system and endorsed by the relevant town or parish council.

In choosing their local transport schemes Area Boards will need to be mindful of the priorities of the Local Transport Plan and the likely availability of future funding for implementation.

*(Cabinet Member Decision HT-021-10)*

2. Small scale transport schemes – substantive funding

To submit bids for funding from the centrally held substantive funds. A scheme qualifies as substantive if the estimated cost is in excess of the total discretionary amount available.

*(Cabinet Member Decision HT-026-11)*

3. C & UC roads speed limit review

To make recommendations to the Area Board as to the priority routes for review on C Class and unclassified roads in accordance with the guidance issued by the Cabinet Member for Highways.

*(Cabinet Member Decision HT-027-11)*

4. Waiting restrictions

To make recommendations to the Area Board regarding waiting restrictions in areas where the Town or Parish Councils do not wish to undertake this function.

*(Cabinet Member Decision HT-031-11)*

5. 20mph speed restrictions – review and implementation

To make recommendations to the Area Board as to the priority routes/areas for review and implementation of 20mph speed restrictions in accordance with the guidance issued by the Cabinet Member for Highways.

*(Cabinet Member Decision HSB-007-13)*

6. Other decisions

To make recommendations to the Area Board regarding any other local highways issues when requested.

# Positive Activities for Young People Local Youth Network (LYN) Terms of Reference

September 2014

## 1. Purpose

### Definition of a Local Youth Network

A Local Youth Network (LYN) is a sub group of the Community Area Board. It represents a wide range of community stakeholders who work in partnership to facilitate a range of positive activities across the community area. Young people play a central role in all aspects of the LYN.

Local Youth Networks will identify local needs, priorities and outcomes and make recommendations to the Area Board on how funding for positive activities for young people should be deployed.

The obligations of the Community Area Board are set out in the *'Leaders Guidance for Community Area Boards on Positive Activities for Young People'*.

## 2. Membership

The LYN may include representatives of:

- Members of the Community Area Board
- Young people (see below)
- Schools
- Town and Parish Councils
- Community and voluntary organisations and groups
- Police
- Health organisations
- Other organisations, agencies and individuals that have a genuine interest in promoting the welfare and interests of young people

All representatives must be subject to appropriate safeguarding requirements.

### The participation and involvement of young people

Young people must play a central role in all aspects of the LYN including the design, development, delivery and review of the local positive activities offer.

LYNs are encouraged to use a variety of methods to ensure young people participate and are involved in decision-making processes. Existing Youth Advisory Groups (YAGs) may provide a useful forum for involving young people, although the decision to retain these groups is for local determination.

LYNs must ensure that consultation with young people is representative and takes into account the views and needs of underrepresented groups (those with protected characteristics) to ensure compliance with the local authorities Public Sector Equality Duty.

## **Roles of all members of the LYN**

All members will be required to:

- Take an active part in the development of the LYN and its aims.
- Ensure that their organisation is represented by a person of appropriate experience/competency (or his/her appointed deputy) who has full authority within the relevant organisation to speak on behalf of the organisation and contribute fully to all discussions.
- Take responsibility for sharing information with the LYN relevant to their organisation/stakeholders/sector.
- Contribute any information that may have a bearing on positive activities and ensure that this is shared with the LYN.
- Champion the voice and influence of young people in decision making.
- Be open and honest and work collaboratively.
- Work to promote equality and non-discriminatory practices in all aspects of the LYNs activities.
- Respect all members of the LYN and invited representatives.
- Work to improve outcomes for young people and ensure high quality safeguarding practice.

### **3. Structure and operation**

The wider LYN may come together at events, workshops, youth fairs, meetings and consultations, operating in a way which encourages active engagement, dialogue, debate and improved partnership working between key stakeholders.

A smaller management group will take responsibility for coordinating and planning the LYNs activities. The Chair of the group will be decided locally (and could be a young person). The group will include a member of the Community Area Board, who will work with the Chair to present recommendations and provide updates on progress at Area Board meetings.

The management group will generally comprise of no more than ten members including:

- The chairperson and such other Area Board representatives as wish to attend
- Young people (at least 2)
- A local school representative
- Voluntary/community sector representative
- Any other key stakeholders identified locally

The management group will be supported by:

- The Community Youth Officer
- The Community Area Manager / Community Engagement Officer
- Such other officers as may be appropriate

The appointment of members (excluding officers) to the management group will normally be agreed at a full meeting of the Area Board. Membership may be varied, with the agreement of the Area Board Chairperson, subject to approval at the next full Area Board meeting.

Where required for flexibility, the Area Board may appoint an unnamed representative of an organisation to the management group (e.g. Town/Parish Council or Community Area Partnership) to ensure that the organisation is always represented at meetings. However, it is preferred that the same representative attends if possible to ensure consistency of membership.

If nominal membership of the management group exceeds ten members, attendance at meetings should be sought by those most appropriate to the agenda.

Key responsibilities for the management group include:

- Facilitating and coordinating the process to design, develop, deliver and review positive activities for young people in the local area;
- Maintaining regular and effective communication between all members of the LYN;
- Developing a written overview of the needs, outcomes, priorities and objectives for positive activities in the local area;
- Making recommendations to the Community Area Board on how positive activities funding should be deployed (to include evaluating grant requests and identifying suitable suppliers of positive activities);
- Overseeing the work plan of the Community Youth Officer;
- Monitoring and reporting on the quality and effectiveness of local youth activities;
- Addressing any conflicts of interest that may arise as part of the local decision making process.

Recommendations to the Community Area Board will usually be reached by consensus but if necessary these can be agreed by a vote.

The management group may invite representatives from local organisations/agencies to its meetings etc to provide expertise or to share local knowledge on activities, projects and programmes in the area.

The frequency, location and format of LYN activities should be determined locally, however it is recommended that the management group meets at least six times per year.

#### **4. Media Relations**

Members of the LYN may not issue media statements on behalf of the Community Area Board. Any media statements about the work of the LYN should be agreed with between the LYN and Chairperson of the Community Area Board.

#### **5. Review**

These terms of reference are subject to change and may be reviewed by the Leader on an annual basis.





## **Guidance on the election of the Area Board Chairman and Vice-Chairman**

4.9 The chairman and vice-chairman of an area board will be appointed at the first meeting of an area board, which takes place after the annual meeting of the Council, by the unitary councillors on each area board, except in an election year where after the first meeting of Full Council a special meeting of each area board will take place to appoint a chairman and a vice-chairman.

4.9.1 The Democratic Services representative will call for nominations for the position of chairman of the area board. A councillor's nomination must be seconded to be valid. A councillor shall not be nominated in his/her absence without their written consent.

4.9.2 In the event of only one valid nomination being received the person presiding will declare the nominated councillor elected.

4.9.3 In the case of two valid nominations the Democratic Services representative will ask for a show of hands from those councillors in favour of each councillor and declare the candidate receiving the majority of votes of the councillors present and voting, to be the winner.

4.9.4 In the case of an equality of votes for the two candidates, the Democratic Services representative shall draw lots to determine the winner of the election and then declare the result.

4.9.5 In the case of three or more valid nominations being made, the Democratic Services Representative will call for a show of hands for each of the candidates. The Democratic Services representative will then announce the candidate with the least number of votes and that candidate will be eliminated (in the case of a tie for the least number of votes, the Democratic Services representative shall draw lots to determine which candidate to be eliminated). A further vote shall be taken for the remaining candidates and after each vote the candidate with the least number of votes shall be eliminated until only two candidates remain and a final vote taken.

4.9.6 The newly elected Chairman of the Area Board shall then preside over the election of the Vice Chairman in the manner described above with the ability to use a casting vote in the event of an equality of votes.

4.9.7 With the exception of an election year, the chairman and vice-chairman of an area board shall remain in post until their successors are appointed.



## **Chairman's Announcements**

<b>Subject:</b>	<b>Your Care Your Support Wiltshire</b>
<b>Officer Contact Details:</b>	Dr. Sara Nelson Information and Communications Manager Healthwatch Wiltshire <a href="mailto:sara.nelson@healthwatchwiltshire.co.uk">sara.nelson@healthwatchwiltshire.co.uk</a> Olly Spence Wiltshire Council <a href="mailto:olly.spence@wiltshire.gov.uk">olly.spence@wiltshire.gov.uk</a>
<b>Weblink:</b>	<a href="http://www.yourcareyoursupportwiltshire.org.uk/home/">http://www.yourcareyoursupportwiltshire.org.uk/home/</a>

Healthwatch Wiltshire is working in partnership with Wiltshire Council to manage and develop *Your Care Your Support Wiltshire*, the new health and social care information website for the county.

The website contains:-

- Information about different topics such as, dementia, keeping well and paying for care as well as explanations of an overview of how the NHS and social care work in Wiltshire.
- A service directory that provides details of local organisations, clubs, societies, GPs, dentists and care homes.

### **Your Care Your Support Wiltshire's First Birthday**

The site launched on April 1<sup>st</sup> 2015 and so has now been up and running for a year. In this year, it has been viewed 164,669 times and has been visited by 20,669 users. Of those who visited, 67% were new to the site whilst approximately 33% were return users. The most popular pages on the site were:

1. Paying for Care
2. How do I get care and support in Wiltshire?
3. Living with a disability/learning disability

### **Future plans and how you can help.**

Future plans include adding more detailed, localised information on end of life care and mental health services, updating and building on existing information and adding more videos and easy read pages. In addition we will continue to engage with local communities to ensure that the service directory contains all the information they need to access services and groups in their area.

Healthwatch Wiltshire will continue to involve local people in the development of the site so that we can make sure that it meets their needs. We would like to hear your views on the site. You can tell us about groups and clubs in your community or

## ***Chairman's Announcements***

suggest topics that we can add to the site. This site is for Wiltshire people – make your voice heard!

## Chairman's Announcements

<b>Subject:</b>	<b>Carers in Wiltshire: Joint Strategy 2016 - 2020</b>
<b>Officer Contact Details:</b>	<b>Karen Walters, Community Commissioner (Carers)</b>
<b>Weblink:</b>	<a href="http://consult.wiltshire.gov.uk/portal">http://consult.wiltshire.gov.uk/portal</a>

Wiltshire Council and NHS Wiltshire Clinical Commissioning Group, in consultation with their other strategic partners (especially Carer Support Wiltshire, Wiltshire Parent Carer Council and Spurgeons) and over 50 carers have developed a new strategy for carers. The draft document is now available for the public to view and comment on before being finalised. It can be viewed in full on the council's consultations webpage:

<http://consult.wiltshire.gov.uk/portal>

Information postcards and leaflets are also available at this meeting.

Publicity materials can be provided from Karen Walters, Wiltshire Council, for any partners who would be willing to support spreading the message or if you would like to invite her to attend any local carer groups or meetings during the consultation period.

Please feedback comments by **13 July 2016** to: Karen Walters, Community Commissioner (Carers) at:

**Address:** County Hall, Bythesea Road, Trowbridge BA14 8JN

**Email:** [Karen.walters@wiltshire.gov.uk](mailto:Karen.walters@wiltshire.gov.uk)

**Mobile:** 07876 393890

### Who do we mean when we talk about carers?

Anyone can become a carer. A carer is someone of any age, including a child (young carer), who provides unpaid support to a family member or friend who could not always manage without this help. This could be caring for a relative (a parent, grandparent, sibling, child, spouse, partner) or friend who is ill, frail, disabled or who has mental health or substance misuse problems. They should not be confused with paid or volunteer support workers.

Most people are likely to be undertaking a caring role at some point in their lives, with many of us needing to access some form of information, advice and support during this difficult time.

### Have we got things right in the new strategy?

We believe we have a strategy that is truly representative of the needs of Wiltshire carers. However, now is the time for you to have your say and influence the way services are commissioned over the next 4 years.

We invite members of the public, especially carers, to comment on this document to influence the future commissioning of support for carers in Wiltshire. We need you to tell us if we have got things right. We also want to

## **Chairman's Announcements**

know if you, as a carer, feel represented within this strategy and if not, what is it you would like to see added or changed. What services do you currently access (if any) that you value and why they are important to you?

We invite organisations and business in Wiltshire to comment on the document and to inform us of any contributions they are already making or could make, in order to support the delivery of this strategy.

A detailed action plan will be developed once the strategy is finalised to support its delivery.

### **Why is this strategy needed?**

A Carers UK press release on 12 November 2015 stated “Unpaid carers save the UK **£132 billion a year** – the cost of a second NHS.”<sup>1</sup>

70% of the 47,608<sup>2</sup> carers living in Wiltshire continue to remain hidden and it is believed that many of these people will not be aware of their carer status. Accessible information and advice is therefore vital to ensure that these people know where to get help and support when they need it.

The Care Act places additional duties on social care services in assessing and addressing the needs of carers. Carers now have parity of esteem with those people they care for. We need to ensure that carers' of people with mental health issues are able to access appropriate services to meet their needs. There is a requirement for all health, social care and educational professionals to identify young carers and ensure their needs are being met and that they are not carrying out inappropriate caring roles.

The 2015 Healthwatch report “Unpaid Carers in Wiltshire: help in a crisis” highlights the need to review how we support carers in a crisis. Whilst early intervention and prevention measures is expected to reduce the likelihood of this point being reached, there will be unavoidable circumstances when a carer reaches crisis point and it is vital targeted support is available to help them when they reach this point.

### **Our shared vision for carers in Wiltshire:**

Wiltshire cares for carers by ensuring that carers living in Wiltshire are identified and accepted as expert partners in care; are well informed; and maintain a good quality of life and healthy lifestyle outside of their caring responsibility.

To find out more please read the full strategy and / or contact Karen Walters direct.

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<sup>1</sup> Valuing Carers 2015 – the rising value of carers' support Lisa Buckner (University of Leeds), Sue Yeandle (University of Sheffield)

<sup>2</sup> Census 2011

## ***Chairman's Announcements***





# Chairman's Announcements

<b>Subject:</b>	<b>Adult Care Charging Policy Consultation</b>
<b>Officer Contact Details:</b>	Olly Spence Community Commissioner <a href="mailto:olly.spence@wiltshire.gov.uk">olly.spence@wiltshire.gov.uk</a>
<b>Weblink:</b>	<a href="http://www.wiltshire.gov.uk/news/articles/httpwwwwiltshiregovuknewsarticlescare-services-policies-consultation">http://www.wiltshire.gov.uk/news/articles/httpwwwwiltshiregovuknewsarticlescare-services-policies-consultation</a>

**Introduction**-The Adult Care Community Commissioning team are currently leading on a public consultation regarding proposed changes to the adult care charging policy (i.e. how much people contribute to the cost of the social care services that they receive).

Unlike health services which are free at the point of access, adult social care support is means-tested in line with national guidelines. The proposed changes have been made in response to the Care Act (2014), to align Wiltshire's approach with that of other local authorities and to ensure the Council can continue to deliver sustainable care and support services.

The proposed changes will only impact on customers who contribute towards care services in their own home and will not impact on those contributing towards care in a permanent residential care setting.

## ***The proposed Changes***

- To take into account 100% of disposable income<sup>1</sup>, the Council currently only takes into account 80% of disposable income.
- To take the full rate of attendance allowance into account when assessing how much people need to contribute. The Council currently only takes the lower rate into account even if the individual receives the higher amount.
- To update the list of allowable Disability Related Expenses (DRE). DRE items are things people have to spend money on as a result of a disability or illness and are disregarded when calculating how much people may have to contribute.

***The Consultation Process***-The consultation will run for three months and is scheduled to end on June the 6<sup>th</sup>. Customers who are likely to be affected by any

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<sup>1</sup> Disposable income is the amount of money and individual has available after Household expenses, general living allowance and any disability related expenditures have been accounted for.

## ***Chairman's Announcements***

changes were contacted via letter to set out the proposals and encourage them to get involved. In addition to these individual letters a series of public meetings have been facilitated by Healthwatch Wiltshire.

***How people can get involved-*** The consultation survey can be found on the Councils website

<http://www.wiltshire.gov.uk/news/articles/httpwwwwiltshiregovuknewsarticlescare-services-policies-consultation>

People can contact the Council or Healthwatch Wiltshire to request paper copies of the survey, pose individual questions or organise one to one meetings.

For more information please contact Olly Spence [olly.spence@wiltshire.gov.uk](mailto:olly.spence@wiltshire.gov.uk)

## Chairman's Announcements

<b>Subject:</b>	<b>Meet the Funder event 22 June 2016</b>
<b>Officer Contact Details:</b>	Wiltshire Community Foundation <a href="mailto:info@wiltshirecf.org.uk">info@wiltshirecf.org.uk</a>
<b>Weblink:</b>	<a href="#">Event Brite- ticket purchase</a>

Wiltshire Community Foundation is hosting a 'Meet the Funder' event for voluntary and community groups with speakers including The BIG Lottery and Power to Change with a range of workshops during the day about funding available and how to apply.

Date: Wednesday 22nd June 2016

Registration: 9:30am for start at 10am.

Venue: Devizes Corn Exchange

Cost: £8.50 per person with a light lunch provided

Finish: 3pm.

When you book, please select two workshops to attend – one in the morning and one in the afternoon:

### AM

- Workshop A: Better Applications, Jane Butler, Wiltshire Community Foundation
- Workshop B: Crowdfunding, Globalgiving.com
- Workshop C: WASP Sports Funding

### PM

- Workshop D: BIG Lottery Applications, Tim Temple
- Workshop E: Crowdfunding, Globalgiving.com
- Workshop F: Demonstrating Impact, Heidi Yorke



## Crime and Community Safety Briefing Paper Corsham Community Area Board May 2016



### 1. Neighbourhood Policing Team (NPT).

**Sgt:** PS Ronnie Lungu

#### **Town Centre Team**

Beat Manager – PC Hazel Anderson

PCSO – Shaun Redmond

#### **Rural Team**

Beat Manager – PC Mandie Ball

PCSO – Barbara Young

### 2. NPTs - Current Priorities & Consultation Opportunities:

Up-to-date details about Neighbourhood Policing Teams including team membership, current priorities and forthcoming community consultation events can be found on the Wiltshire Police Website.

□ Visit the new and improved website at: [www.wiltshire.police.uk](http://www.wiltshire.police.uk)

### 3. Performance and Other Local Issues:

**Drugs** – An adult male was arrested on the B3353 for being in possession of Cannabis, he has been charged and is due to appear in court.

An adult male was stopped on the A4 and searched and found to be in possession of Cannabis, he was issued with a Cannabis Street Warning.

An adult male from THINGLEY was arrested for being in possession of cannabis and was later issued with a Cannabis Street Warning.

An adult male was stopped on EASTON LANE and searched, he was issued with a Cannabis Street Warning.

An adult male was stopped and searched on LACOCK ROAD and found to be in possession of Cannabis, he was issued with a Cannabis Street Warning.

An adult male was stopped and searched in Corsham due to a strong smell of cannabis coming from the vehicle he was driving. Also a set of car number plates were located within the vehicle, he was arrested on suspicion of theft and possession of cannabis.

**Non-Dwelling burglaries** – The Co-op in the Martingate Centre was burgled and a quantity of cigarettes were stolen. A number of days later, entry to the Co-op was gained once again where the window had been boarded up, the suspects appeared to be targeting the cigarettes, but due to previous crime prevention advice, they had been removed prior to the shop closing and nothing was stolen. Enquiries are ongoing for both.

A young adult male entered Corsham School premises and stole a fire extinguisher, he has been issued a Community Resolution and paid for a replacement extinguisher.

Entry was gained to a shed on Pickwick Road, a number of bicycles were stolen.

**Criminal Damage** – A vehicle was damaged in the pub car park in Box after an argument. A male was arrested and paid for the damage caused.

**Theft** – A local youth was arrested for two shoplifting offences and is on bail. A different youth was issued a Community Resolution for shoplifting from the Co-op.

Two rolls of fencing were stolen TVO £90 from Ashley in Box. Two vans had catalytic converters cut off and stolen whilst parked in Leafield Ind. Estate.

Scrap metal and equipment was stolen from a driveway in Tellcroft Close, Corsham.

The Youth Club tuck shop money and chocolate has been stolen from a cupboard within the Corsham Campus, enquiries are ongoing.

**Vehicle Crime** – A motorcycle was stolen from a driveway on Burn Road, Corsham. Number plates were stolen from a vehicle parked in Katherine Park.

A number of vehicles were damaged on Station Road and Stokes Road, Corsham, enquiries made at the nearby licensed premises and CCTV footage, three adult males contacted the Police to apologise and have been issued with Community Resolutions and have agreed to pay for all the damage caused.

A vehicle parked on Priory Street, had the drivers side window smashed, nothing was stolen.

A vehicle parked on Meriton Avenue had the wing mirror damaged by unknown person.

Two vehicles were stolen, 1 from Box and one from Colerne. These vehicles were found undamaged in the Bath area. Following forensic work, enquiries are continuing between Avon & Somerset and ourselves.

There were a number of vehicles left insecure in the Box & Colerne area whereby opportunists tried car door handles and took various items left inside the body of the vehicles and from the glove boxes.

**Robbery** – A robbery occurred at Watlings Jewellers in Lacock. Enquiries and leads are being followed up by our CID working alongside other Forces.

**Other** - There was a fatal RTC on Tuesday 26<sup>th</sup> April on the A4, Corsham, Police are appealing for witnesses.

A road rage incident occurred in Gastard and this was dealt with by way of a Community Resolution. The offending driver wrote a letter of apology to the driver of the other vehicle.

An adult male was stopped and search for drugs, which was negative however he was found to be in possession of an offensive weapon and enquiries are ongoing.

An adult male was arrested for being Drunk and Disorderly and was later issued with a Fixed Penalty Ticket.

**Anti-Social Behaviour** – A local adult male has been arrested and is in Prison for breaching an injunction which stipulated conditions involving various locations in Corsham.

An adult female was issued with an ABC (Acceptable Behaviour Contract) for misuse of the 999 system.

**Community Engagement** – In addition to the Wiltshire Police website, Corsham NPT also regularly update a Facebook Page at [facebook.com/CorshamPolice](https://facebook.com/CorshamPolice). This has been effective in putting out local crime warnings (in addition to usual methods such as Neighbourhood Watch), appeals for witnesses or information and for putting out good-news stories. We also use the site to tell the community about upcoming consultations. So far over 1374 people have joined the page to receive updates posted by the NPT – if you are on Facebook, please join us.

David Hobman  
Inspector for Chippenham, Calne and Corsham







## Area Board Update - May 2016

### Happy birthday!

The health and social care information website, Your Care Your Support Wiltshire, had its first birthday on 1 April 2015. During the year, it has been viewed 164,669 times and has been visited by 20,669 users. Of those who visited, 67% were new to the site whilst approximately 33% were return users. The most popular pages on the site were:

- Paying for Care
- How do I get care and support in Wiltshire?
- Living with a disability/learning disability



The website is still developing and we are calling on local areas and people to provide us with feedback about its content and accessibility. [www.yourcareyoursupportwiltshire.org.uk](http://www.yourcareyoursupportwiltshire.org.uk)

### Listening to children and young people

Working in partnership with Community First Youth Action Wiltshire, Healthwatch Wiltshire has established a group of around 10 Young Listeners. Supported with training these young people are helping Healthwatch to understand the needs, experiences and concerns of children and young people who use health and social care services and to speak out on their behalf. The group is expected to carry out around 150 'listening' over a year and is currently focused on the themes of living with Special Educational Needs and/or Disabilities (SEND); life as a young carer; and emotional wellbeing and mental health.

*"I thought we would just do some listening and hand in the sheets, and I thought it would be quite boring. I have really gained so much confidence by doing this project and I can see the difference we can make."* - Young Listener.

### Dementia Awareness Week 15-21 May 2016

This year's Dementia Awareness Week, 15 - 21 May, will encourage people who are worried about dementia to confront their worries by addressing dementia directly and coming forward for information and support. Dementia can be scary and many people don't know where to turn, but in Wiltshire there are organisations dedicated to supporting local people including Alzheimer's Support, Alzheimer's Society, and Carers Support Wiltshire.

As part of Dementia Awareness week Healthwatch Wiltshire and the Alzheimer's Society are holding a 'Drop In' Dementia event in Chippenham (**Tuesday 17th May 2 - 4pm, Neeld Community and Arts Centre, Borough Parade, Chippenham, SN15 3WL**). Come and join us for tea, cake and chat!

For more information about dementia and local services you can contact Healthwatch Wiltshire or check out Your Care Your Support Wiltshire: [www.yourcareyoursupportwiltshire.org.uk/health-and-social-care/information-for-people-with-dementia.aspx](http://www.yourcareyoursupportwiltshire.org.uk/health-and-social-care/information-for-people-with-dementia.aspx). Healthwatch Wiltshire is also keen to hear from local people about their experiences of services.

#### Contact us:

Tel 01225 434218

[info@healthwatchwiltshire.co.uk](mailto:info@healthwatchwiltshire.co.uk)

[www.healthwatchwiltshire.co.uk](http://www.healthwatchwiltshire.co.uk)





April 2016

## Change is coming to the NHS: Local health organisations and communities forge blueprint for improved health and wellbeing

Over the next few months, leaders from health and care organisations from Wiltshire, Bath and North East Somerset (BANES) and Swindon will be working together to develop a 'Sustainability and Transformation Plan' (STP) so that the aims of the [NHS Five Year Forward View](#) – improved health and wellbeing, transformed quality of care delivery, and sustainable finances – can become reality. The collaboration gives the opportunity to make big changes to the way we address the needs of local people at a time when quality, services and finances are all under immense pressure.

The BANES, Swindon and Wiltshire (BSW) plan is being led by James Scott, the Chief Executive of Royal United Hospital in Bath. James has been Chief Executive at RUH since 2007, and will oversee and coordinate a team drawn from the leaders of each of the health and social care organisations included in our STP 'footprint' area.

This means that BSW plan brings together our three hospitals (Royal United Hospital, Great Western Hospital and Salisbury Foundation Trust), the three Clinical Commissioning Groups; BANES, Swindon and Wiltshire Councils, South West Ambulance Service and Avon and Wiltshire Mental Health Partnership Trust. The providers of our community services – Wiltshire Health and Care, Seqol and Sirona – and the Wessex Local Medical Committee (representing GPs from across the BSW area) complete our organisational grouping. Working together to cover a combined population size of approximately one million people, the BSW grouping will bid for and receive a transformation fund from 2017/18 onwards, which will be used to pay for health and social care services for people living in our area.

You can read more about Sustainability and Transformation Plans, how they will work across the country and what they mean for the NHS here: [www.england.nhs.uk/2016/03/footprint-areas/](http://www.england.nhs.uk/2016/03/footprint-areas/)

Details of how you can hear more information through public meetings and other engagement opportunities will be posted on [Wiltshire CCGs website](#), so please keep checking for details.

## Living healthily in middle life can double your chances of being healthy at 70 and beyond

Public Health England has launched **One You**, a ground breaking campaign, aimed to encourage adults to take control of their lives and become healthier.

Our lifestyles can be unhealthier than we think and around 40% of all deaths in England are related to behavior. Modern day life makes it hard for people to live healthily and many of us will have dramatically increased our chances of becoming ill later in life.

The environment in which we live, work and play can make it really tough to choose healthy options – with many of us sitting at a desk for eight hours a day, technology making it easier to shop, being entertained and keep in touch with friends and family all from the sofa.

Whether we are eating the wrong things, drinking more than we should, continuing to smoke, or just not being active enough, all of these small things can add up to an unhealthy you.

**One You** gives you the chance to change your lifestyle choices by providing you with all the tools, support and encouragement you need to help improve your health right away.

Take the **One You** health quiz [‘How Are You?’](#) to see how you score and start the fight back to a healthier you

Giving you the support to make better choices today can have a huge influence on your health, and could help prevent diseases such as type 2 diabetes, cancer and heart disease and will also reduce your risk of suffering a stroke or living with dementia, disability and frailty in later life.

It’s up to all of us to make a change and shape our further health - Take the quiz now – it’s never too late to get your health back on track

# Partner Update

<b>Update from</b>	<b>Corsham Town Council</b>
<b>Date of Area Board Meeting</b>	18 May 2016
<b>Headlines/Key Issues</b>	

- Corsham Summer Fete takes place on Saturday 11 June, from 12-4pm, at Springfield Rec, in celebration There will be music, dancing, Disney Princesses, all the fun of the fair, lots of animals, including birds of prey, stalls run by local groups and organisations and lots of fun and games. There will also be lots to do at the Campus as well!
- Free Parking Fridays in April proved very successful. The Town Council would like to thank Martingate for their help in jointly sponsoring the initiative and we will look to repeat the project later in the year.
- The Town Council presented four Town Council Community Awards at its Annual Town Meeting on 21 April. These were presented to Ben Hayday, student leader from The Corsham School; Jackie Stanley from Corsham Hockey Club; Eileen Mitchell for her work with Corsham Bowls Club and the group of parents behind the Scoop the Poop/Keep Corsham Tidy Campaign. Congratulations to all them. The scheme will run again in 2017.
- Corsham in Bloom's Best Garden competition will launch at the beginning of June. Last year saw more entries than ever before so we are expecting another blooming success this year. The town has also re-entered – after taking a year's break – Britain in Bloom South West, in the Pennant category. Judging for both competitions will take place in July.
- Neighbourhood Plan – Work is progressing well with the Neighbourhood Plan and further consultation on the findings to-date is due to be carried out over the next couple of months. This will include work on character studies of 22 distinct areas of Corsham which were recently carried out by trained volunteers.
- The Future of Arnold House - As part of the Town Council's Strategic Plan 2014-18 (Asset Management), the Town Council has decided to sell Arnold House on Corsham High Street. The Council considered several options for the future of the property as it is underutilised and, as an old listed building, will require difficult and costly maintenance over the next five years. The current and potential income which the Town Council could generate is less than the projected running costs. The space required by the grounds team is set to increase as the Town Council takes on more services from Wiltshire Council and as the number of amenities that require maintenance increases. The current facilities used by the grounds team will not be suitable in the medium term and alternative storage and welfare facilities are being sought. The property was left to the parish council by the late Joan Pictor who passed away in 1959. There are no covenants restricting the sale of the property. A large part of the garden was sold in the 1970s and now forms part of the long-stay car park. It may be several months before any significant changes are made.

## ***Partner Update***

- As part of the Centres of Excellence strand of its Strategic Plan, the Town Council will be launching an Arts Survey at the end of this month to find out more about the cultural and creative industries – and the people taking part in them – in our area, and how we can best support the Arts in Corsham.

## Chairman's Announcements

<b>Subject:</b>	<b>Groundwork and Tesco 'Bags of Help' funding</b>
<b>Officer Contact Details:</b>	Caroline McKenna <a href="mailto:Caroline.mckenna@groundwork.org.uk">Caroline.mckenna@groundwork.org.uk</a>
<b>Weblink:</b>	<a href="http://www.groundwork.org.uk/Sites/tescocommunityscheme">http://www.groundwork.org.uk/Sites/tescocommunityscheme</a>

Groundwork have partnered with Tesco to deliver a new community grants scheme. Last funding round there were many successful projects from across Wiltshire and we would like even more applications this round!

The Tesco Bags of Help scheme was launched in October 2015 and enables local community groups to apply for money to develop local resources and promote greener living and working. There are grants of £8,000, £10,000 and £12,000 available.

There are several rounds of applications throughout the programme and the first round of funding completed in February. Over 8 million Tesco customers voted across 2,500 stores nationwide for variety of community group projects, and from this nearly £13 million will be awarded to 1,284 community groups.

The second round of funding applications is now open and application process will be ongoing until 3rd June. To find out more, go to our website at <http://www.groundwork.org.uk/tescocommunityscheme>

As part of our work to promote the programme across the South West region, we would also be interested in any funding events we may be able to attend to provide information to prospective applicants, so if you have any relevant events or groups you think this may be applicable to, please get in touch.





## Local Youth Network Management Group Record Template

Area	Corsham Community Area				
Date	26.04.16	Times	18:00pm	Venue	Springfield Campus
Present	Emma Drage; Richard Rogers; Alan Macrae; Naomi Silverton; Female YP *2 Male YP *1. Kat Mills, Neil Pocock, Emma Drage				
Apologies	Maranda Morgan, Mr Staten; Josh Towers, Sheila Parker				
Agenda Items					
1	<b>Introductions</b>				
2	<p><b>Assessing the grant</b>          LYNMG discussed the grant application and the group discussed whether it is believed that the Corsham Youth Zone operates in a safe way, taking into consideration their safeguarding responsibility and their duties. As the Corsham Youth Zone has all of the relevant policies, including no lone working and all volunteers being DBS checked, the LYNMG do believe that the LYNMG operate safely. Also, as the group is working with vulnerable young people; supporting their needs and filling a gap in provision within the community, the LYNMG is recommending that the Corsham Area Board fund the Capital items they require.</p>				
3	<p>Youth Fest – they young people at Corsham secondary school have decided that they would like their ‘whats on’ day to be called the ‘Youth Fest’. The LYNMG would like to work with the school, in order for the day to be hosted there in September and for it to be in the afternoon. The Youth Fest would consist of youth provision providers setting up stalls and young people coming out, as part of their lessons, to see what is on in their local area for them to participate within; from mental health services to emotional wellbeing provision, to positive activities. A working group of the LYNMG will carry this forward and meet separately to the LYNMG; to plan and carry out the Youth Fest.</p>				
4	Cllr Alan Macrae explained the difference between the Capital funding and the revenue funding that is available through the Area Board.				
5	<p><b>Future meeting date</b>          4<sup>th</sup> July 2016</p>				
Decisions					
1	To have a working group out of the LYNMG members to plan and carry out the Youth Fest day.				
Recommendations to Area Board					
1	To award the Corsham Youth Zone the funding grant.				
Date of Next meeting					
Thursday 28 <sup>th</sup> April					
Notes Taken By	Emma Drage		Position	Community Youth Officer	



<b>Report to</b>	Corsham Area Board
<b>Date of Meeting</b>	18/05/2016
<b>Title of Report</b>	Community Area Grant funding

**Purpose of the report:**

To consider the applications for funding listed below

<b>Applicant</b>	<b>Amount requested</b>
<b>Applicant:</b> Colerne Village Hall Association <b>Project Title:</b> Improved access to village hall  <a href="#">View full application</a>	£2,790
<b>Applicant:</b> Corsham Youth Zone <b>Project Title:</b> Equipment for Friday Youth Zone  <a href="#">View full application</a>	£1000.00
<b>Applicant:</b> Colerne Boules Club <b>Project Title:</b> Colerne Boule Petanque Project  <a href="#">View full application</a>	£2,814.23
<b>Applicant:</b> Leafy Lane Playing Fields <b>Project Title:</b> 11 aside goal posts  <a href="#">View full application</a>	£769.00

**1. Background**

Area Boards have authority to approve Area Grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance](#)

[The funding criteria and application forms](#) are available on the council's website.

**2. Main Considerations**

2.1. Councillors will need to be satisfied that funding awarded in the 2016/2017 year is made to projects that can realistically proceed within a year of it being awarded.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors will need to be satisfied that the applications meet the Community Area Board grants criteria.

**3. Environmental & Community Implications**

Grant Funding will contribute to the continuance and/or improvement of cultural,

social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

#### 4. Financial Implications

Financial provision had been made to cover this expenditure.

#### 5. Legal Implications

There are no specific legal implications related to this report.

#### 6. Human Resources Implications

There are no specific human resources implications related to this report.

#### 7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

#### 8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

#### 9. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
<a href="#">1848</a>	Colerne Village Hall Association	To upgrade the path to the hall in order that everyone, including wheelchair users, can access it	£2,790
<p><b>Project Description:</b> Colerne Village Hall Management Committee pride themselves in maintaining the Village Hall to benefit all residents within the Community, including disabled residents. All residents are encouraged to use the Hall's facilities on a daily basis; irrespective of gender, sexual orientation, political, religious or other opinions. Feedback from our regular hirers and user groups identified an issue with the pathway in the grounds of the Village Hall, which pedestrians use to access the Hall. This pathway requires upgrading to allow the disabled to use the pathway to access the Hall.</p> <p><b>Input from Community Engagement Manager</b></p> <ul style="list-style-type: none"> <li>The application meets the grants criteria and can be considered for approval.</li> <li>The total project cost is £6,768</li> </ul>			
<p><b>Proposal</b> That the Area Board determines the application.</p>			

Application ID	Applicant	Project Proposal	Requested
<a href="#">1853</a>	Corsham Youth Zone	To provide some of the basic equipment required for the group to use	£1,000
<p><b>Project Description:</b>  The Cosham Youth Zone was set up in February 2016 by volunteers in the community. We are learning as we go along about what we need and what funding is required. We received £5000 from the Corsham Area Board Youth Grant; which has paid for 1 member of staff for a year and the rent of the Tippet room in the Springfield Campus for 1 year. So far the club has relied on donated equipment from the public; which has so far been 1 pool table, broken pool cues, some pool balls, an old Xbox with 1 controller, a Nintendo Wii and some games. The youth club is in need of some good equipment and resources, so that the youth club can thrive and keep all of the youth occupied and engaging within the positive activities. We have been open 4 weeks and already we have over 50 young people on the register, with the majority attending every week. We are also putting in a grant to the community foundation trust to fund a different games console and accessories, next year's rent insurance and staff payments, as well as volunteer badges and other sports equipment; including netballs and hockey equipment. Also the club needs to operate safely, therefore it needs all of its electrical equipment to be PAT tested, along with having the correct insurance. The club has applied to the Corsham Town Council for funding of a table tennis table and staff uniforms. The club has also applied to the Wiltshire Community Foundation trust for revenue funding.</p> <p><b>Input from Community Engagement Manager:</b></p> <ul style="list-style-type: none"> <li>• The application meets the grants criteria and can be considered for approval.</li> <li>• The project has been considered by the Corsham LYN group and they fully support this application</li> </ul> <p><b>Proposal</b>  That the Area Board determines the application.</p>			

Application ID	Applicant	Project Proposal	Requested
<a href="#">1832</a>	Colerne Boules Club	To provide a Boules petanque facility in Colerne	£2,814.23
<p><b>Project Description:</b>  To install a Petanque/boules terrain on land owned by Colerne Parish Council at Green Lane Recreation Ground Colerne and provide petanque/boules games equipment for community use. Petanque/boules can be played by people of all ages and abilities. It is ideally suited to those with restricted mobility, including wheelchair users, and is one of the few sports that enables such people to compete on equal terms. This facility will enable players to play all year round, develop higher levels of skills and become competitive locally, regionally and nationally. This sport can be taken up when injury or age prevents continuing in a more active sport.</p>			

**Input from Community Engagement Manager:**

- The total project costs are £5,810 which has been kept low due to the community using their expertise and time voluntarily.
- The application meets the grants criteria and can be considered for funding

**Proposal**

That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
<a href="#">1906</a>	Leafy Lane Playing Fields	To provide 11 aside goal posts	£769

**Project Description:**

To provide 11-a-side youth size goals so that U13/14 teams play using an FA recommended size goal.

**Input from Community Engagement Manager:**

- The total project cost is £1,538 with the 50% match funding coming from the organisation's reserves.
- The application meets the grants criteria and can be considered for funding

**Proposal**

That the Area Board determines the application.

No unpublished documents have been relied upon in the preparation of this report

**Report Author:**

Richard Rogers  
Community Engagement Manager

[Richard.Rogers@wiltshire.gov.uk](mailto:Richard.Rogers@wiltshire.gov.uk)

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
	<b>Date of meeting: 14<sup>th</sup> April 2016</b>			
1.	<b>Attendees and apologies</b>			
	Present:	Richard Rogers Paul Bollen Philip Whalley Simon Scott Gareth Rogers Dick Tonge Alan Macrae Kate Wysocki Alan Clench Sheila Parker Mike Bourne Spencer Drinkwater Gemma Winslow Mike Curd David Wright Vaughan Hill		
	Apologies:	Anne Lock		
2.	<b>Notes of last meeting</b>			
		The notes of the last meeting held on 7 <sup>th</sup> January 2016 were accepted as a true record.	Accepted as true record	

## COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

<b>3.</b>	<b>Financial Position</b>			
		Finance sheet was presented. Budget remaining £24,479.04	Including underspend from 2015/16	
<b>4.</b>	<b>Top 5 Priority Schemes</b>			
a)	Skynet Drive	MOD have confirmed that they intend to close road to traffic in 16/17 at recent meeting with CTC. Cllr P Whalley to contact MOD to request further details – SD to provide.	Confirm that the MOD has contacted Roger Wlitt to discuss how the closure will be carried out.	PW
b)	Issue No: 2869 Remove redundant signs A4 through to Pickwick.	Complete	The CATG agreed for this to be removed from the list	GR
c)	Issue No: 3504 Speed of traffic B3353 The Linleys	Scheme has been included in the works programme for 2016/17, and preparation of the workorder is underway. Implementation anticipated early Summer 16.	Keep on agenda for June meeting	GR
d)	Issue No: 4482 Devizes Road, Box  Installation of white gates. The Box Parish Council would like to see this funded by CATG.	Proposal to provide an enhancement to the A365 Gateway, with the introduction of Picket Gate. Approval agreed by members after the last meeting.  Scheme has been included in the works programme for 2016/17, and preparation of the workorder is underway.  Confirmation of 25% PC contribution required.	Box PC confirmed that they will pay the 25% contribution.  The work is hoped to be carried out in late summer	Box PC



## COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

	Issue 4342 Northey Hill, Box 40mph sign at junction of Northey Hill and A4 is obscured by telegraph pole	Scheme has been included in the works programme for 2016/17, and preparation of the workorder is underway.	There will be a cost involved which is hopefully no more than a few hundred pounds. If so, then Box PC agree to contribute 25% towards the costs  Keep on agenda for June meeting	GR
<b>5.</b>	<b>Other Priority Schemes</b>			
f)	Issue No: 3870 Emergency Vehicles on Hazelbury Hill	Box Parish Council sent out letters to the residents, 50% were in favour and 50% were against. Box Parish Council will resend letters for a majority vote. <b>Keep Open.</b>	Box PC to consider the options and report to next meeting.	Box PC
	Issue 4105 HGV's Speeding on A365 Box	Following the local consultation exercise the Parish Council are considering available options.	This issue is linked to the provision of white gates.	Box PC
g)	Issue No: 4304 Hither Way, Lacock	Issue submitted. Awaiting support from Parish Council. <i>(appears to be identical to Issue 4364)</i>	The PC have replicated this issue that was raised by the NT  This will be closed and picked up as issue 4364	
<b>6.</b>	<b>New Requests / Issues</b>			
	<b>Issue No: 4354 Speeding &amp; Relectors on Pavement</b>  Despite the footpath being built into the road to slow traffic this has not worked. I suggest	Issue submitted to Town Council and awaiting confirmation of whether its supported.	The location is Pickwick Road and it is assumed that it is the build out by the zebra crossing  It was agreed to leave it on the June agenda to give time for the	

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

	putting reflectors on the paved area.		issue raiser to discuss it with the Town Council. If no correspondence occurs then the issue will be closed	
	<p><b>Issue No: 4417 Green Lane, Colerne</b></p> <p>New footpath required between the C151 and the entrance to Green Lane Recreation Ground to allow a circuit for pedestrian and mobility scooter users.</p>	<p>Does the scheme have the support of the Parish Council.</p> <p>More details required.</p>	<p>Colerne Parish Council confirmed that they support this scheme</p> <p>Request more details from PC</p>	<b>RT</b>
	<p><b>Issue No: 4364 Hither Way Lacock</b></p> <p>Dangerous crossing across Hither Way from National Trust visitor car park into Lacock. With traffic having to use Hither Way instead of coming through the village and reduced visibility for pedestrians crossing at this point a lower speed limit at present 40mph and a proper pedestrian crossing is required.</p>	<p>Issue has been submitted by Parish Council. To be discussed at meeting.</p>	<p>Same as issue 4304 which is now closed.</p> <p>First step is to carry out an assessment costing about £1,500 to £2,000</p> <p>AB to be informed that a local contribution of 25% be requested towards all future assessment costs if deemed to be a probable scheme.</p> <p>The CATG agreed to recommend funding 75% of the assessment if the PC agree to fund 25%</p> <p>Assessment to be carried out on extent of issue and be brought</p>	<p><b>Communities BSO to contact PC to confirm 25% contribution</b></p> <p><b>GR to action</b></p>

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

			back to CATG	assessment
	<p><b>Issue No:4483 The Wharf / A4 Junction</b>                      We have had complaints from local residents who are walking from properties at The Wharf Box. Cars turning left from A4 are cutting the corner and therefore cannot see people walking up the road.</p>	<p>Issue has been submitted by Parish Council. To be discussed at meeting.</p>	<p>It was agreed that this issue be closed and for the PC to submit a separate issue regarding the safety on the bridge.</p> <p>The PC will decide whether they support a 25% contribution to the cost of a safety audit</p> <p>If so, the CATG agreed in principle to recommend supporting paying for the remaining cost of the safety audit</p> <p>Keep on June CATG agenda</p>	<p><b>GR</b></p>
	<p><b>Issue No:4572 Corsham To Chippenham Footpath / Cyclepath</b>                      There is a problem on the route from Corsham to Chippenham for walkers / cyclists because we have to walk on the street which is dangerous. There is no footpath or cyclepath, just grass with loads of littered glass dead animals and nettles.</p>	<p>Issue has been submitted by Parish Council. To be discussed at meeting.</p>	<p>The Town Council to look at whether they would support this issue and report back to June CATG meeting</p>	<p><b>CTC</b></p>

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

<b>7.</b>	<b>Other items</b>			
a)	Issue No: 3893 Poor quality of block paving in Katherine Park	<p>Roger Witt is currently liaising with the developer. GW to provide update:</p> <p>The developer has agreed to carry out the remedial work to the site in the New Year. Charles Church have asked that a contractor working on behalf of Persimmon Homes carries out this work commencing January 2016</p>	Leave on agenda until work is completed	PB / GW
b)	<p>Colerne – Village Hall to Play area footway.</p> <p>Colerne PC I was given to understand that WC had in the past patched the path but it was now beyond patching. John had decided that he would ask for part of the funding from CATG and offer to pay for the balance from the Highways pot.</p>	Note: This path is not classified as highway and this type work of work (maintenance) is not permitted expenditure from capital funding.	<p>This is a maintenance issue</p> <p>Check if this is a PC or WC responsibility and advise RT (CPC)</p> <p>Close issue</p>	GR

## COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

c)	Delegation of the Highways Investment Fund item to the CATG	Documents attached for reference	CATG recommend that the AB accept the list of priority schemes for the Corsham Community Area as presented by highways.	PW
8.	<b>Date of Next Meeting:</b> <b>22<sup>nd</sup> June 2016 10am Corsham Fire Station</b>			

### Corsham Community Area Transport Group

#### Highways Officer – Gareth Rogers

#### 1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

#### 2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Corsham Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3<sup>rd</sup> party contributions are confirmed, Corsham Area Board will have a remaining Highways funding balance of approximately £23,279

#### 3. Legal Implications

3.1. There are no specific legal implications related to this report.

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

**4. HR Implications**

4.1. There are no specific HR implications related to this report.

**5. Equality and Inclusion Implications**

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

**6. Safeguarding implications**

**7. Recommendations**

**The CATG recommend that the Corsham Area Board**

1. Agree to fund 75% of the cost of an assessment (@£1,600) regarding pedestrians crossing Hither Way, Lacock (Issue No: 4364) if the PC agree to fund the remaining 25%.
2. Accept the recommendation that a local contribution of 25% be requested towards all future assessment costs undertaken.
3. Accept the list of priority schemes for the Corsham Community Area as presented by highways.